



Your **GEM**-like action has scored  
you a small gift of appreciation!  
Bring your card to HR to collect  
your appreciation gift.

Date: \_\_\_\_\_

### Digital signature required for electronic submissions



See an employee **G**oing the **E**xtra **M**ile or performing a **GEM**-like action?

Recognize them!

Treat your peers to a small gift of appreciation by filling out this form to describe why that employee is deserving of this recognition. Take this card and present it to your fellow employee personally—let them know you appreciate their actions or work! After you are done encouraging that employee and supporting their positive action, the employee can bring their card to HR to redeem their gift.

For more information, call HR at 340-2713 or 340-2717.