

SECTION 108. ZONING ADMINISTRATOR.

A. CREATION; APPOINTMENT.

There is hereby created the office of Zoning Administrator of the City of Cottonwood, who shall be appointed from time to time by the City Manager.

B. POWERS AND DUTIES.

1. The Zoning Administrator shall:

- a. Enforce the Zoning Ordinance.
- b. Accomplish all administrative actions required by the Ordinance.
- c. Undertake preliminary negotiation with and provide advice to, all applicants for zoning adjustment action, Use Permits, plan review, or other action of the Planning and Zoning Commission.
- d. Subject to general and specific policy laid down by the Planning and Zoning Commission and City Council, interpret the Zoning Ordinance to members of the public, City Departments and other branches of government.