



"Inspiring a Vibrant Community"

Community Development

111 N. Main Street
Cottonwood, AZ 86326
Ph 928-634-5505
Fax 928-639-4254

DEFERRAL GUIDELINES

The items referenced below may be deferred at the time of submittal:

- Trusses (steel and wood)
- Special structural components (rigid frames and moment frames)
- Energy management systems
- Racking plans
- Hood systems*
- Fire Sprinklers*
- Fire Alarms*

Item(s) being deferred are subject to the following:

- Applicant must complete a Deferral Form (located on the next page).
- Plans (shop drawings) of deferred item(s) must be reviewed, approved, and permitted prior to any inspections.
- Plans (shop drawings) of deferred item(s) must be submitted prior to granting issuance of a Certificate of Occupancy.

*** Tenant Improvements cannot defer fire sprinklers, fire alarms or hood systems.**



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DEFERRAL FORM

List any deferred items below, item(s) not listed will not be eligible for deferral.

Plan review fees for item(s) listed may be collected at the time of submittal.

Deferred Item(s):

1. _____
2. _____
3. _____
4. _____
5. _____

Project Name: _____

Project Address: _____

Applicant Name and Title: _____

Phone: _____ Fax: _____ Email: _____

Sign

Date