



"Inspiring a Vibrant Community"

COTTONWOOD MUNICIPAL AIRPORT
1001 W MINGUS AVENUE
COTTONWOOD, AZ 86326
(928) 634-2722

Cottonwood Municipal Airport Waiting List Application
(Print or Type)

Applicant Name (Required)

Aircraft Make and Model

Company/Corporate Name (Optional)

FAA Registration (Tail) Number

Mailing Address

Location of Current Storage Facility

City, State, Zip Code

Contact Phone Number

Email

Covered Tie Down (\$50.00)

Hangar (\$50.00)

Both (\$ 100.00)

Each application must be accompanied by an earnest money deposit in the amount indicated above. Deposits are refundable only if the applicant requests in writing to have his/her name removed from the waiting list.

In the event an applicant is offered an aircraft storage space and does not own an aircraft at that time, he/she will have 90 days to obtain one. After that, occupancy rights will be terminated.

Applicant agrees to keep his/her contact information current with the Airport Manager's office.

All Aircraft Storage Waiting List Applications are subject to approval. All applicants shall enter into an agreement for aircraft storage and abide by all airport rules and regulations.

Applicant Signature

Date

E-mail Address

**** PLEASE READ THE BACK OF THIS FORM FOR IMPORTANT INFORMATION**

COTTONWOOD MUNICIPAL AIRPORT OPERATING RULES, CHAPTER III: TENANT LEASES, § 3.2 LEASE PRIORITY LISTS, A, B, C & D.

Date of Transaction: _____ Cash \$ _____ Check # _____ Receipt # _____

Amount Paid \$ _____ Received By _____

Please make checks payable to City of Cottonwood. Return this form along with payment to
City of Cottonwood, Attn: Airport Coordinator, 827 N Main Street, Cottonwood, AZ 86326

CHAPTER III – TENANT LEASES

§ 3.2 LEASE PRIORITY LISTS

- A. Each City–owned rental space or hangar shall be leased according to the order established by a master waiting list maintained by the Airport Manager’s office. There are separate and individual lists for covered tie-downs and hangars. List position may not be reassigned to another person.
- B. A refundable deposit shall be required for a name to be placed on each and every master waiting list. Deposits are refundable only if the applicant requests in writing to have his/her name removed from the waiting list. Once removed, if that person again desires to be placed back on the list, that person shall be placed after the last occupied position on the list. No refunds will be given thirty (30) days after the date of the first contact that a space is available.
- C. A person on any list, when notified by first class mail that a space is available, may within fifteen (15) days request that his/her name be maintained in the same position on the list, but allow the next person in sequence to take the available position. This action is limited to two (2) occurrences.
- D. Existing lessees/tenants shall have a priority to move to a more desirable vacated covered tie-down or hangar by making such desire known to the Airport Manager in writing, based on seniority of their lease or permit.