



"Inspiring a Vibrant Community"

City of Cottonwood, Arizona

NOTICE OF FORMAL SOLICITATION

SOLICITATION TYPE:**REQUEST FOR PROPOSALS****COMMODITY/SERVICE SOUGHT:****FY22 Outside Agency Grant Funding Program****SOLICITATION NO.:****FY22-AS-01****PROPOSAL DUE DATE AND TIME:****May 11, 2021 at 1:00 p.m. local Arizona time****LOCATION:****City of Cottonwood****Administrative Services Department****Purchasing Division****821 N. Main Street****Cottonwood, AZ 86326**

The City of Cottonwood is accepting applications for the fiscal year 2022 Grant Funding Program. The City of Cottonwood receives many requests for financial contributions from a variety of organizations and programs that serve Cottonwood. The purpose of the Grant Funding Program is to provide a structured application process for organizations providing local services or programs to apply for grant funding from the City of Cottonwood.

Documents are available on the City of Cottonwood website www.cottonwoodaz.gov (Doing Business→Bid Opportunities) or hard copies can be picked up at the City of Cottonwood, Administrative Services Department located at 821 N Main Street, Cottonwood, AZ 86326.

There will be a pre-proposal meeting on Friday April 2, 2021 at 10:00 a.m. at the Cottonwood Civic Center located at 805 N Main Street, Cottonwood AZ, 86326. Attendance is not mandatory but encouraged for those who seek clarifications on the process.

Applications will be received by the Purchasing Division, City of Cottonwood, **821 N. Main Street, Cottonwood, Arizona 86326**, until the time and date cited above. Applications received by the correct time and date will be forwarded to a review committee.

Applications must be in the actual possession of the Purchasing Division Office and stamped by a member of the Administrative Services staff on or prior to the exact time and date indicated above. **Late submittals or unsigned submittals will not be considered under any circumstances.**

Applications must be submitted in a sealed envelope with the Solicitation Name and Number and the Applicant's name and address clearly indicated on the envelope. All applications must be completed in ink or typewritten. Additional instructions for preparing your application are provided in the application documents.

Publish Date: Verde Independent – Sunday March 14, 2021 and Sunday March 21, 2021

PUBLISHERS AFFIDAVIT REQUIRED