



HOME OCCUPATION PERMIT

(I)(We) hereby apply for a Home Occupation Permit to conduct the following described Home Occupation in my residence at _____. Please describe your home occupation in the space below, including the extent of work to be done (i.e. manufacturing of products, assembling of products, etc.):

Section 404.n of the City of Cottonwood Zoning Ordinance permits a Home Occupation in certain Residential Districts. The following conditions govern the use of a residence for a Home Occupation:

1. **HOME OCCUPATIONS** shall be clearly incidental and subordinate to the use of the property and dwelling unit for dwelling purposes; shall be conducted entirely within the dwelling; and shall not change the character thereof.
2. **AREA:** No more than twenty-five percent (25%) of the gross floor area of the dwelling shall be devoted to the Home Occupation.
3. **EMPLOYEES:** There shall be no employees, other than members of the immediate family residing on the premises.
4. **DELIVERY VEHICLES:** No businesses shall be conducted which require delivery vehicles or other services not customary to a residence.
5. **NUISANCES:** There shall be no external evidence of the activity, such as outdoor storage, displays, noise, dust, fumes, vibration, or their nuisances discernable beyond the property line.
6. **SIGNS:** Shall be subject to applicable provisions of Section 405 of the City Zoning Code.

Applicant is further advised that a State of Arizona Transaction Privilege License must be obtained if you will be operating a Home Occupation subject to Sales Tax under Title 5, Chapter 5.08 of the City Code. Applications for these licenses are available at City Hall. This application will not be approved without such a license, if applicable.

In addition to the above, the Cottonwood Fire Department requires that Home Occupations shall meet the intent of the adopted Fire Code. **The Fire Department may conduct inspections of the premises, process and storage for the purpose of ascertaining and causing to be corrected any conditions which would reasonably tend to cause a fire or contribute to its spread, or any violation of the purpose and provisions of the Fire Code and any other law or standard affecting fire safety.**

I have read the above requirements and agree to abide by them. Subsequent violation of these requirements shall nullify this permit and subject the applicant to prosecution under the Zoning Provisions of Cottonwood Municipal Code.

Applicant Signature: _____

Date: _____

FOR CITY USE ONLY	
Business Registration Applied for: _____	
Date: _____	Paid \$ _____
Account # _____	

FOR CITY USE ONLY	
P&Z	
Approved	_____
Denied	_____
Date:	Initials _____
_____: Copy to Fire Dept.	