



**City of Cottonwood
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Monday, January 12, 2026 at City Hall, located at 827 N. Main Street.

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Joy Mosley – Council Representative	X	
Ben Kramer – Employee, Chair	X	
Joyce Oswald – Citizen at Large, Vice Chair	X	
Ryan Bigelow – Employee	X	
Nate Huibregtse – Employee	X	
Danny Comella – Citizen at Large	X	
Amanda Wilber – Employee/Board Secretary	X	
John A. Gaylord, Gust Rosenfeld, City Attorney		X

- I. Call to order - The meeting was called to order at 4:09 PM by Joyce Oswald.
- II. Roll Call – All members were present with the exception of Chair Ben Kramer. Chair Kramer joined the meeting immediately after the staff update.
- III. Call to the Public – There was no one from the public present.
- IV. Approval of Minutes from Previous Board Meeting - The board reviewed the minutes from the November 24, 2025 meeting. Motion to approve was made by Joy Mosley and seconded by Danny Comella. Motion carried unanimously.

Staff Update- The previously requested items for a following board meeting (Share A Team Survey Results and Consider discussing the recognition model currently used vs. alternatives) were missed on this agenda and will be included in a following agenda. Copies of the A Team Survey Results were printed and distributed to all present members for the upcoming meeting.

- V. Review nominations and select Employee of the 4th Quarter, 2025

Michael Gray, Public Works nominated by Gareth Braxton-Johnson, Police
Brian Hurtt, Public Works nominated by Chris Hurtt, Engineering
Alex Lewis and Sean James, Fire nominated by Jeff Bowers, Fire
Paula Venezuela, Library nominated by Liz Gooslin, Library
Kevin Wallace, Fire nominated by Robert Stokes, Fire

After discussion and deliberation, Joy Mosley motioned to select Michael Gray as the Employee of the 4th Quarter, 2025. The motion was seconded by Ben Kramer and passed unanimously.

- VI. Board Member Request for Future Agenda Items:

Share A Team Survey Results.

Consider discussing the recognition model currently used vs. alternatives.

VII. Set Next Meeting – The next meeting is set for Monday, April 13, 2025 at 4:00 pm at City Hall

VIII. Adjournment –

The meeting was adjourned at 4:26 pm.

Respectfully Submitted,

Amanda Wilber, Personnel Board Secretary