



**CITY OF COTTONWOOD  
PLANNING & ZONING COMMISSION  
COUNCIL CHAMBERS  
826 N. Main St.  
Cottonwood, AZ 86326**

**SPECIAL MEETING AGENDA**

Monday, August 16, 2021  
5:00 p.m.

All interested persons may attend in person, or virtually through Microsoft Teams. The Microsoft Teams login link may be obtained at [www.cottonwoodaz.gov/157/Community-Development](http://www.cottonwoodaz.gov/157/Community-Development) or by contacting the Cottonwood Community Development Department, 111 North Main Street in Cottonwood, (928) 634-5505.

**I. CALL TO ORDER**

- A. Roll Call

**II. COMMISSION OVERVIEW WITH CITY ATTORNEY, MAYOR,  
AND CITY MANAGER**

- A. Planning and Zoning Commission Responsibilities  
B. Public Official Handbook Review  
C. Open Meeting Law Rules  
D. Member Handbook Review  
E. General Discussion

**III. ADJOURNMENT**

*Notice is hereby given that pursuant to A.R.S. subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. have been waived.*

*Information on the above agenda items may be obtained in person from the Community Development Department, 111 N. Main Street in Cottonwood, or by calling (928) 634-5505.*

*A verbal comment period will be provided during each hearing item. The Chair may impose a time limit on each speaker. The Commission will not consider written materials submitted less than three working days before the meeting.*

*Pursuant to A.R.S. § 38-431.02(B) the Commission may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney.*

*The Cottonwood Council Chambers and Community Club House are accessible to the handicapped in accordance with Federal "504" and "ADA" laws. Those with needs for special typeface print or hearing devices may request these from the Planning Technician at 634-5505 (TDD 634-5526). All requests must be made at least 24 hours before the meeting.*

*Members of the Planning Commission will attend either in person or by telephone conference call.*