



January 23, 2009

Office of the State Fire Marshal  
1110 W. Washington, Suite #100  
Phoenix, AZ 85007-2935

RE: Annual Report for the City of Cottonwood Volunteer Firefighters Pension & Relief Fund

Enclosed are the required annual reports for the Alternate Pension and Benefit Plan Fund for the City of Cottonwood Fire Department. If there is anything missing from these reports, please call me at (928) 634-0060, ext 202.

Best regards,

Jesus R. Rodriguez, CGFM  
Finance Director, Board Secretary

xc: Mike Casson, Cottonwood Fire Chief  
Department of Library Achives



January 23, 2009

Department of Library  
Archives & Public Records  
State Capital, 1700 W. Washington  
Phoenix, AZ 85007

RE: Annual Report for the City of Cottonwood Volunteer Firefighters Pension & Relief Fund

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Best regards,

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Finance Director, Board Secretary

xc: Mike Casson, Cottonwood Fire Chief  
Office of the Fire Marshall

# SECRETARY'S REPORT OF FIRE FIGHTERS RELIEF AND PENSION FUND

Page 1

Name of Department or District **Cottonwood Volunteer Firefighter Retirement Trust**  
 Report of Fund Year Ended **June 30, 2008**  
 Signature of Secretary  Printed Name Jesus R. Rodriguez, CGFM  
 Business Address 816 N. Main St. City: Cottonwood, Arizona Zip Code 86326  
 Business Hours Telephone Number (928)634-0060 Email Address rrodriguez@ci.cottonwood.az.us  
 Type of Fund: A.R.S. Title 9, Chapter 8, Article 3 Volunteer Fund Investments managed by FFRPF Treasurer h  
 A.R.S. Title 9, Chapter 8, Article 4 Volunteer Fund Investments managed by Purchased Alternate Pension Plan u  
 A.R.S. Title 38, Chapter 5, Article 4 Public Safety Personnel Retirement System u  
(Checked Box(es))

**Revenues:**

Monies received from 2% premium	
Tax distribution/Company	28,169.84
Interest earnings	-11,817.93
Employer Contributions	1,720.87
457 Deferred Comp Plan	4,604.40
<b>Total Revenues</b> .....	<b>22,677.18</b>

**Expenditures:**

Refund payments	
Relief payments	_____
Disability payments	_____
Death Benefit payments	_____
Article 3 Pension payments	_____
Article 4 Pension payments ( paid/volunteer) (paid/volunteer)	-19,784.64
Payment to Private Fire Company Which covers pension liability	_____
Professional Services (legal, auditing, etc.)	-2,601.22
<b>Total Expenditures</b> .....	<b>-22,385.86</b>
Excess of Revenue over/under Expenditures.....	291.32
Year's Beginning Balance.....	162,658.43
Year's Ending Balance.....	<u>\$ 162,949.75</u>

*"Notwithstanding the provisions of Subsection A and C of this Section, if the board of trustees of a fire district assumes the responsibility for investing and reinvesting the funds pursuant to Section 9-957, Subsection B, the duties of the treasurer may be performed by a member of the board elected by the board. If the duties of the treasurer are performed by a member of the board, he shall be bonded for an amount determined by the board which amount shall not be less than the maximum amount of funds in the account at any one time during the previous year."*

If a member of the board of trustees is treasurer of the fund, you must attach current PROOF OF BOND A.R.S. 9-955.D

## FUND DISTRIBUTIONS AUTHORIZED DURING FISCAL YEAR 2008

Types of distribution include REFUND, RELIEF, DISABILITY, DEATH BENEFIT, ARTICLE 3 PENSION, OR ARTICLE 4 PENSION. Under A.R.S. Title 9, Chapter 8, you **must** list name of each beneficiary and amount distributed to each account.

Please make sufficient copies to meet your needs or attach a separate list (report).

<u>TYPE OF DISTRIBUTION</u>	<u>NAME OF BENEFICIARY</u>	<u>AMOUNT DISTRIBUTED</u>
Retirement Benefits	Eugene L. Ortiz	1,800.00
Retirement Benefits	Terry R. Tasa	1,800.00
Refund	Daniel Hinds	11.15
Refund	Ben Houston	472.32
Refund	David Lewis	12.60
Refund	Gleason Long	207.24
Refund	Jennifer Newell	3.98
Refund	Joe Odell	15,448.44
Refund	Ed Palmero	20.41
Refund	Marc Payson	8.50
	Total Distributions	19,784.64

**ANNUAL AUDIT.** The board shall cause an annual audit and report of the fund. (A.R.S. 9-956. Subsection A.)

The law no longer requires an audit by a certified public accountant; however the audit cannot be done by a member of the Pension Fund Board of Trustees nor by a potential beneficiary of the pension fund. It must be done by an outside source.

### REPORTING REQUIREMENTS

**A COPY OF THIS REPORT AND A COPY OF THE ANNUAL AUDIT SHALL BE SENT TO:  
(A.R.S. 9-956, Subsection C).**

**Office of the State Fire Marshal, 1110 West Washington, Suite #100, Phoenix, Arizona 85007.**

**If the annual pension fund report is not received by the state fire marshal by the CLOSE OF BUSINESS ON January 31, 2009 the participating fire district is not eligible to receive its share of fire insurance premium tax monies under section 9-952. A.R.S. 9-956, (D).**

**NOTICE OF PUBLIC MEETING  
OF THE CITY OF COTTONWOOD  
ALTERNATE PENSION AND BENEFIT PLAN BOARD OF DIRECTORS**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Alternate Pension and Benefit Plan Board of Directors of the City of Cottonwood and to the general public that the Alternate Pension and Benefit Plan Board of Directors of the City of Cottonwood will hold their Annual Meeting, which is open to the public on:

December 18, 2008, 11:30 A.M.  
Public Safety Building Fire Department Conference Room  
199 S. 6<sup>th</sup> Street  
Cottonwood, Arizona

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF THE MINUTES – OCTOBER 27, 2008
4. LETTER FROM A.P.B.P. INVESTMENT MANAGER, LARRY INNES, JR. MBA
5. NEW BUSINESS:
  - a. ACCEPTANCE OR REJECTION OF BRADY CASSON'S RESIGNATION FROM THE BOARD
  - b. PRESENTATION OF ANNUAL REPORT – PENSION FUND
6. ADJOURNMENT

A copy of the agenda for the meeting will be available at the Cottonwood City Hall, 827 North Main Street, Cottonwood, Arizona, at least twenty-four (24) hours in advance of the meeting

Dated: December 16, 2008

CITY OF COTTONWOOD



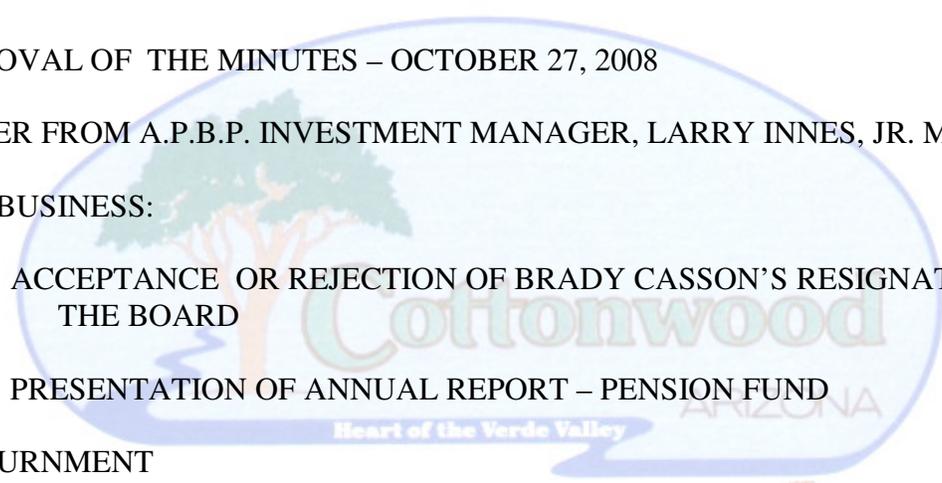
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JESUS R.RODRIGUEZ, FINANCE DIRECTOR

## AGENDA

**ANNUAL MEETING OF THE CITY OF COTTONWOOD ALTERNATE PENSION AND BENEFIT PLAN BOARD, COTTONWOOD, ARIZONA, TO BE HELD DECEMBER 18, 2008 AT 11:30 A.M. AT THE COTTONWOOD PUBLIC SAFETY BUILDING - FIRE DEPARTMENT CONFERENCE ROOM, 199 SOUTH 6<sup>TH</sup> ST., COTTONWOOD, ARIZONA.**

The agenda for the meeting is as follows:

1. CALL TO ORDER
  2. ROLL CALL
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MINUTES OF THE SPECIAL MEETING OF THE CITY OF COTTONWOOD ALTERNATE PENSION AND BENEFIT PLAN BOARD HELD OCTOBER 27, 2008 AT 9:00 A.M. AT THE COTTONWOOD PUBLIC SAFETY BUILDING FIRE DEPARTMENT CONFERENCE ROOM, 191 SOUTH 6<sup>TH</sup> ST., COTTONWOOD, ARIZONA

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Chief Casson started the meeting at 9:11 a.m. Roll call was taken as follows:

**Board Members Present**

Mike Casson, Fire Chief  
Rudy Rodriguez, Board Secretary/Treasurer  
Dave Vogel, Firefighter  
Pete Bailey, Firefighter  
Coordinator  
Brady Casson, Firefighter

**Board Members Absent**

Diane Joens, Mayor  
Ian James, Firefighter

**Visitors**

Cheryl Miskiel, Fire Dept. Admin  
Larry Innes, Innes Associates (Telephonic)

Approval of the minutes was moved to the bottom of the agenda to accommodate the telephonic conference call from Larry Innes.

**Old Business**

None

**New Business**

**STATUS OF THE TRUST'S INVESTMENTS AND DEALING WITH WITHDRAWAL REQUESTS OF LARGE SUMS FROM THE TRUST** – Larry Innes started up the discussion by explaining that the trust was a defined contribution plan and not a defined benefit plan. That basically means that there are no guarantees as to a defined amount of benefit being provided by the trust. Instead it all depends on contributions, forfeitures, premium insurance contribution, and investment income. All members share the wealth as well as the losses in this long term investment program.

Briefly, the DOW was anticipated to drop approximately 20%, instead it has dropped approximately 40%. The trust fortunately has only lost 25% of its value. One of the things that the trust is currently doing is holding larger amounts of cash than usually. The benchmark for cash being withheld rather than invested is 20%. Due to the volatility of the current market, the trust is holding as much as 45% in cash. This is protecting the trust from losing any more in the stock market.

What is being seen in the market is that there is plenty of money, but it is on the sidelines sitting idle. Money is currently being pulled from the market and everyone is waiting for it to hit bottom. The market is primed to go up according to Larry Innes, all it needs is for the players to get back into the game. He is anticipating that the market will start coming back in mid 2009, and when it does, the trust will go back to its 20% cash position and begin investing again.

With the current losses in valuation, it is important to keep as much of the cash available and ready when the market again starts to heat up. This leads us into the second half of the discussion; dealing with large withdrawal requests.

Larry reminded the Trustees that section 6.1 and 6.2 address this issue specifically

**ARTICLE VI - PAYMENT OF BENEFITS**

**6.1 DISTRIBUTION TO PARTICIPANTS AND THEIR BENEFICIARIES. Subject to the provision of Section 6.2, the balance credited to the account of a Participant shall be, or shall commence to be, distributed not later than 60 days after the close of the Plan year in which individual retires, dies, or terminates his/her service with the Sponsor. If a Participant continues his/her service beyond his/her normal Retirement Age but dies before actual retirement, individual shall, unless individual has otherwise elected in writing, have a survivor annuity payable on his/her death to his/her spouse in such amount as can be purchased with his/her account balance.**

**6.2 OPTIONAL DEFERRAL OF DISTRIBUTIONS. Notwithstanding Section 6.1, the Board of Trustees may allow a Participant to defer the commencement of payment of his/her benefits. By written statement filed with the Sponsor, a Participant may elect that distribution be made, or commence, in a year after the year designated by Section 6.1, but no later than the tax year in which individual attains age 70 1/2. Any election shall be subject to rules of uniform application prescribed by the Sponsor.**

**On request of the Participant, the Board of Trustees shall furnish the Participant an appropriate form for making the election. The Participant shall make the election by filing the election form with the Board of Trustees at any time before the Board of Trustees otherwise would begin paying a Participant's Account Balance under the requirements of Section 6.1.**

As a courtesy, the trust has always allowed a departing member to withdraw 75% to 100% of their funds based on the prior year asset appraisal, once the member provides the proper documentation. An adjustment is done at the end of the plan year to ensure that the departing member receives any appreciation and contributions due to them.

With the current situation, Innes is recommending that though we do not have to give out any funds until 60 days after the close of a plan year, we may entertain a 50% disbursal and make any necessary adjustments with the remaining 50% of the member's funds to account for appreciation or depreciation of the value of a member's asset.

The premise behind this recommendation is the protection of the fund and its members. Inclusive, the trustees may change this policy later when the economy rebounds. One thing that Innes suggested was that the policy had to be applied consistently amongst all members.

There was some minor discussion between the members and Larry Innes. Shortly afterwards, Larry concluded and got off the line.

**REVIEW AND DISCUSSION OF POSSIBLE CHANGES TO THE PLAN IN ORDER TO DEAL WITH THE CURRENT TRUST FUNDS SITUATION** – The Trustees decided not to make any changes to the Plan, instead opting to make a Board directive. This directive will allow the distribution of 50% of member's assets at the time of request, with the remaining 50% to be retained in Trust till the end of the plan year and re-evaluated. Any appreciation or depreciation will be calculated at that time and the adjustment will be made. This change is effective immediately. Chief Casson made the motion, Brady Casson seconded and it was approved unanimously.

Further direction was given to Cheryl, Administrative Coordinator to send out a letter notifying all the membership of the determination and to schedule a meeting of the membership to discuss this issue.

**Approval of the Board Minutes of December 18, 2007**

Secretary Rodriguez motioned to approve the minutes as presented. Chief Casson seconded the motion and it was approved unanimously.

**Adjournment**

With no other business at hand, Secretary Rodriguez moved that the meeting be adjourned. This was seconded by Board member Bailey and a unanimous vote ensued.

ATTEST:

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Jesus R. Rodriguez, Board Secretary/ Treasurer

# The Innes Associates, Ltd.

A Registered Investment Advisor

2425 E. Camelback Road, Suite 950  
Phoenix, Arizona 85016  
(480) 706-0819  
FAX: (480) 706-0818  
E-Mail: innes@ip.com

July 18, 2008

Cottonwood Fire Department  
Alternate Pension and Benefit Plan  
Board of Trustees  
827 Main Street  
Cottonwood, AZ 86326

## RE: Annual Administrative Report

Dear Board of Trustees:

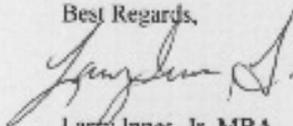
Please find enclosed your annual administrative report. Please review the report closely and upon your approval distribute the participant certificates.

As shown by your report and as you have probably seen in the news the financial markets have struggled this year. Through the first six months of this year the Dow Jones Industrial is down 13.32%. This is the worst performance by the industrials during a similar time frame that I can remember in my career. Rising commodity prices, the mortgage fallout, and uncertainty in the political arena have come together to create a perfect storm. The financial markets have been trading down in a 10 to 15 percent range over the last year. As of your accounting date the markets were at the lows of this trading range. As you can see from the report your portfolio, while suffering a loss, has performed well through this difficult time in relation to the overall market average (Dow Jones). Your funds are long-term in nature and are being managed as such. Long-term investing involves a three steps forward two steps backwards process. Your portfolio has had numerous forward years. I have seen this time and again over the length of my career. I have never in my 23 year career seen any individual and or institution that can consistently time the markets over the long-term. They have some success in the short-term but over the long-term only hurt the overall portfolio long-term returns. We feel your portfolio is well diversified and well positioned for long-term growth. If you have any questions regarding your portfolio please feel free to give me a call.

I have been asked to serve on a state wide committee regarding the distribution of the two percent premium tax. As you know this tax is used to help fund your retirement plan. I am enclosing a summary page which my firm prepared for the committee. The premium tax split primarily affects combination departments participating in the Public Safety Retirement System. The current law significantly benefits the larger non-volunteer departments with regards to the premium tax allocation. In addition, the current law and division of the premium tax has created confusion in several of the departments we work with. If you have any input or questions on this I am happy to discuss this with you. We may be looking for your support in the future to change the law to help create a more correct and fair division of this premium tax for the smaller rural departments in the state.

We appreciate the opportunity to work with you on your retirement plan. I appreciate your patience during this turbulent financial time. As in the past I believe your patience will reward you in the long-term. I am always available to meet with your board. Please call my office if you would like to meet so we can work towards a convenient time for a meeting.

Best Regards,



Larry Innes, Jr. MBA  
Registered Principal

Securities offered through

Linco/Private Ledger • Member NASD/SIPC

BRANCH OFFICE: 2425 E. CAMELBACK ROAD, SUITE 950 • PHOENIX, ARIZONA 85016

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A Registered Investment Advisor

2425 E. Camelback Road, Suite 950  
Phoenix, Arizona 85016  
(480) 706-0819  
FAX: (480) 706-0818  
E-Mail: innes@ipl.com

## Volunteer Firefighter Premium Tax Allocation

1/09/2008

**Premium tax** – ARS 20-224-B-Each insurer shall pay to the director for deposit a tax of 2.0 percent of such net premiums (fire insurance)

ARS 9-951-A. The proceeds of the annual tax provided by law on the gross amount of all premium received on policies and contracts of fire insurance covering property within this state, after deducting cancellations, return premiums, dividends and the amount received as reinsurance on business in this state, are appropriated and set aside for distribution to cities and towns and legally organized fire districts which procure the services of private fire companies and for the payment of benefits pursuant to this article, article 4 of this chapter or title 38, chapter 5, article 4.

**Disposition of fire insurance premium tax**-ARS 9-952 proportionate to the full cash value of the real property and improvements in each city, town and legally organized fire district.

**Division of premium tax between Public Safety and Volunteer/Reserve Plan**- ARS 20-224-C-Eighty-five per cent of the tax paid hereunder by an insurer on account of premiums received for fire insurance shall be separately specified in the report and shall be apportioned in the manner provided by sections 9-951, 9-952 and 9-972, except that all of the tax so allocated to a fund of a municipality which has no volunteer fire fighters or pension obligations to volunteer fire fighters shall be appropriated to the account of the municipality in the public safety personnel retirement system and all of the tax so allocated to a fund of a municipality which has both full-time paid fire fighters and or volunteer fire fighters shall be appropriated to the account of the municipality in the public safety personnel retirement system where it shall be reallocated by actuarial procedures proportionately to the municipality for the account of the full-time paid fire fighters and to the municipality for the account of the volunteer fire fighters. A full accounting of such reallocation shall be forwarded to the municipality and both local boards.

### Actuarial division of premium tax between Public Safety and Volunteer Plan

- Proportionately split between volunteer plan and public safety participants
- A \$200 month benefit is used for the volunteer participants (per Sandra Rodwan, actuary)
- Split works out generally to a 90/10 split in favor of public safety participants

### Inconsistencies with current premium tax allocation

- Article 4 plan, Alternate pension and benefit Plan ARS9-981 is not included as part of ARS20-224. Most combination departments are in the Article 4 Plan. Our Article 4 plan is a defined contribution plan and cannot be actuarially determined.
- The Article 3 Plan allows for a maximum benefit of \$400 per month. A \$200 a month benefit for the volunteers is currently being used for the actuarial. The full benefit for Public Safety participants is being used.
- No reporting has been being provided to the volunteer trustees and municipalities. Nobody at the fire department and city levels know where the money is going.
- The premium tax is the primary source of funding for the Volunteer Plan. The Public Safety benefit is primarily paid for by contributions from the municipality and participants. To prorate contribution on future projected benefit is not consistent to the volunteers in light of the additional funding to the full paid.

### Recommendation

- Each municipality has different priorities for their full paid, volunteer/reserve programs. They are responsible for paying for their firefighters retirement programs. The local officials should make the decision as to how their retirement resources are used between their full paid, volunteer/reserve programs.

Securities offered through

Innes/Private Ledger • Member NASD/SIPC

BRANCH OFFICE: 2425 E. CAMELBACK ROAD, SUITE 950 • PHOENIX, ARIZONA 85016

TO: Volunteer Pension Board members

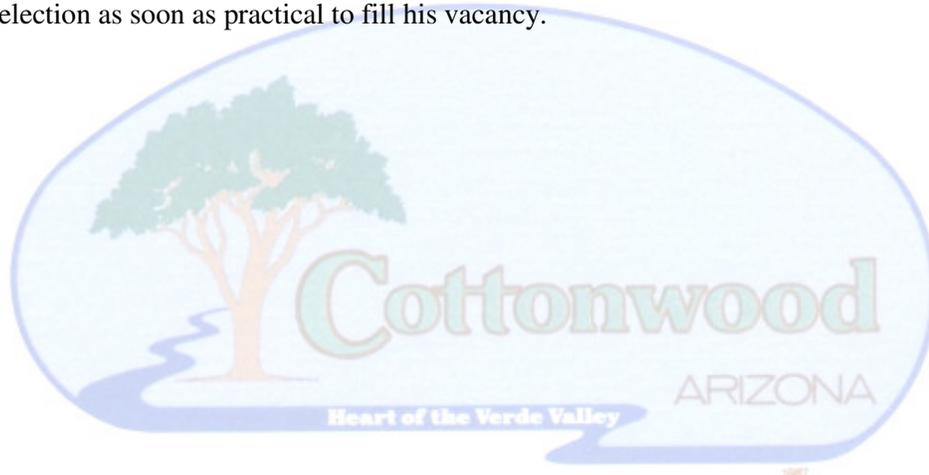
FROM: Mike Casson, Fire Chief

SUBJECT: Acceptance or rejection of the resignation of Brady Casson for the Alternative Pension & Benefit Board

DATE: December 18, 2008

Attached is the letter of resignation from the Alternative Pension and Benefit Board, tendered by Brady Casson. Since he has been hired by the Cottonwood Fire Department as a full time firefighter, he may no longer serve as a board member.

Staff is recommending that the APB Board accept Brady Casson's resignation from the Board and schedule an election as soon as practical to fill his vacancy.



Brady J. Casson  
257 E. Cottonwood Drive  
Cottonwood, AZ 86326

December 15, 2008

Rudy Rodriguez  
Alternate Pension and Benefit Plan Board  
827 N. Main Street  
Cottonwood, AZ 86326

Dear Rudy,

I have accepted a full time firefighter position with the Cottonwood Fire Department and must therefore resign my position on the Alternate Pension and Benefit Plan Board.

Sincerely,

A handwritten signature in cursive script that reads "Brady J. Casson".

Brady J. Casson

To: Alternate Pension & Benefits Fund Board Members December 18, 2008

From: Rudy Rodriguez, Finance Director & Board Secretary

Subject: Annual Report - Alternate Pension & Benefit Fund

Attached for Board approval is the Annual Report for the Alternate Pension & Benefit Fund as of June 30, 2008. The market value of the volunteer's portfolio as on June 30, 2008 was \$162,949.75 and is broken down as depicted below

ITEM DESCRIPTION	@ 06/30/2007	@ 06/30/2008
Fund Balance – Volunteers	\$70,362.67	\$104,467.45
Segregated Account for Fred Hayman	36,812.74	32,096.33
Cash & Cash Equivalents <sup>1</sup>	63,929.28	47,864.11
Due to City General Fund	-8,446.26	-21,478.14
Trust Balance	<u>\$162,658.43</u>	<u>\$162,949.75</u>
Prior Years Unallocated Fire Premium Insurance <sup>2</sup>	0	0
Adjusted Trust Balance	<u>\$162,658.43</u>	<u>\$162,949.75</u>
<b>Market Value of Account, June 30, 2007</b>		<u>\$162,658.43</u>
Adjustments		
Premium Tax Contribution	28,169.84	
EE/ER Contributions	1,720.87	
457 Def Comp Contributions	4,604.40	
Distributions	<u>-19,784.64</u>	
Total Adjustments		14,710.47
Balance		177,368.90
<b>Market Value of Account, June 30, 2008</b>		<u>162,949.75</u>
<b>Net Change in Value</b>		<u>-14,419.15</u>

The Trust had income of \$12,344.62 during the course of the year. Fees totaled \$2,601.22, and losses of \$24,162.55. This activity produced a net market value of -\$14,419.15.

There were two individuals that retired some time back and continue to be reflected in the plan. Eugene L. Ortiz and Terry R. Tasa continue to receive \$150 a month during the plan year totaling \$1,800 each, or \$3,600. The City of Cottonwood General Fund as part of an agreement contributes this amount.

<sup>1</sup> That amount of the prior year's fire premium is reflected in the cash & cash equivalents for the year ending June 30, 2008, hence the large increase in this line.

<sup>2</sup> There is not unallocated Fire Premium Insurance due.

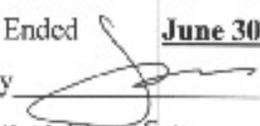
The next three pages are the reports that will be submitted to the Office of the State Fire Marshall's Office and the Department of Library Archives and Public Records.

Recommendation is that the Board approves the Annual Report as presented.



# SECRETARY'S REPORT OF FIRE FIGHTERS RELIEF AND PENSION FUND

Page 1

Name of Department or District Cottonwood Volunteer Firefighter Retirement Trust  
 Report of Fund Year Ended June 30, 2008  
 Signature of Secretary  Printed Name Jesus R. Rodriguez, CGFM  
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(A.R.S. 9-956, Subsection C).**

**Office of the State Fire Marshal, 1110 West Washington, Suite #100, Phoenix, Arizona 85007.**

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MINUTES OF THE ANNUAL MEETING OF THE CITY OF COTTONWOOD ALTERNATE PENSION AND BENEFIT PLAN BOARD HELD DECEMBER 18, 2008 AT 11:30 A.M. AT THE COTTONWOOD PUBLIC SAFETY BUILDING FIRE DEPARTMENT CONFERENCE ROOM, 191 SOUTH 6<sup>TH</sup> ST., COTTONWOOD, ARIZONA

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Chief Casson started the meeting at 11:37 a.m. Roll call was taken as follows:

**Board Members Present**

Mike Casson, Fire Chief  
Diane Joens, Mayor  
Rudy Rodriguez, Board Secretary/Treasurer  
Ian James, Firefighter  
Pete Bailey, Firefighter  
Brady Casson, Firefighter

**Board Members Absent**

Dave Vogel, Firefighter

**Visitors**

**Approval of the Board Minutes of October 27, 2008**

Board member Bailey motioned to approve the minutes as presented. Secretary Rodriguez seconded the motion and it was approved unanimously.

Letter from Larry Innes, Jr. MBA

Secretary Rodriguez briefly talked about an enclosed letter from our Investment Manager, which states that the Trust is in relatively well positioned despite the economic pressures. The letter also mentions the Fire Premium Tax issue, which Cottonwood dealt with about six months ago.

**Old Business**

None

**New Business**

**ACCEPTANCE OR REJECTION OF BRADY CASSON'S RESIGNATION FROM THE BOARD –**

The Board accepted the resignation of Brady Casson. His resignation was due to being hired on as a Firefighter with the City of Cottonwood. Chief Casson motioned to approve the resignation and was seconded by Mayor Joens. The motion was approved unanimously.

The question was posed by Secretary Rodriguez about when an election was planned for Brady's replacement. Chief Casson did not see it as an urgent matter, however, planned to conduct an election just after the New Year.

**PRESENTATION OF ANNUAL REPORT – PENSION FUND -**

Board Secretary Rodriguez presents the Funds Annual report showing an increase in the Trust assets of \$291.32 over last year to \$162,949.75. The actual value of the Trust assets decreased by \$14,419.15 for this year. The contribution from members and the Fire Insurance Premium allowed it to break even.

The City continues to contribute \$3,600 to the Trust to cover retirement costs for two retired firefighters. Chief Casson motioned to approve the Annual Report with Mayor Joens seconding the motion. The board approved the annual report unanimously.

**Adjournment**

With no other business at hand, Secretary Rodriguez moved that the meeting be adjourned. This was seconded by Mayor Joens and a unanimous vote ensued.

ATTEST:

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Jesus R. Rodriguez, Board Secretary/ Treasurer

DRAFT