



**CITY OF COTTONWOOD
HISTORIC PRESERVATION COMMISSION
COUNCIL CHAMBERS**
826 N. Main St.
Cottonwood, AZ 86326

MINUTES
September 25, 2019
6:00PM

1. CALL TO ORDER

Chairman Vernosky called the meeting to order at 6:00 p.m.

2. ROLL CALL

Historic Preservation Commission Members Present:

Randi Stephens
Jacob Mickle
Debbie Garrison
Kathryn Turney
Tim Elinski, Vice Chairman
Christian Vernosky, Chairman

Historic Preservation Commission Members Absent:

Michael Mathews

Staff Members Present:

Jim Padgett, Planner
Ron Corbin, City Manager
Rudy Rodriguez, Deputy City Manager
Richard Faust, Economic Development Director
Christina Anderson, Planning Assistant/Code Enforcement Coordinator, Recorder

**3. APPROVAL OF MINUTES FOR JULY 24, 2019 REGULAR MEETING AND
AUGUST 28, 2019 SPECIAL MEETING**

Motion: *To approve the minutes for July 24, 2019 Regular Meeting and August 28, 2019 Special Meeting*

Made by: *Commissioner Garrison*

Second: *Commissioner Stephens*

Vote: *Unanimous*

4. INFORMATIONAL REPORTS AND UPDATES

1. State Historic Preservation Office Letter regarding meeting of boundary change.
2. Tentative time for next meeting to walk through the old Catholic Church building.

5. CALL TO THE PUBLIC

There was one comment from the public.

6. OLD BUSINESS: The following items are for Discussion, Consideration and Possible Action by the Commission:

A. Home Tour Planning – Commissioner Turney.

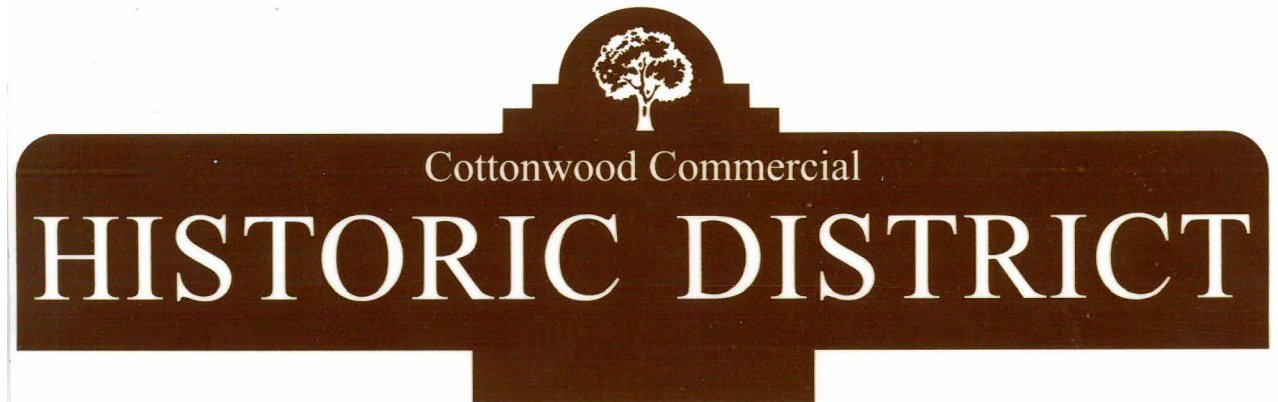
Commissioner Turney announced at the meeting that they have decided to postpone the Home Tour this year and will resume again next year. The commission had a discussion regarding the time frame and man hours that go into the home tour and as of now they do not have enough of a commitment from individuals for the home tour. Staff mentioned to the commission that they may have more success if they did a Verde Valley Home Tour, where they could partner with Clarkdale, Jerome, or maybe Camp Verde. The commission seemed to think that reaching out to Clarkdale might be a good idea. This will be brought back to the agenda at a later date.

B. Historic/Prehistoric Requirements and AZSITE access- Commissioner Turney.

Commissioner Turney has begun working on AZSITE maps for City Staff to have when issuing permits, or looking at development projects. The commission had some discussion regarding staff preparation of this, and if there are individuals that can be contacted by the public that staff can give out information to that can let them know if they are developing/building on a Historic/Prehistoric site. Chairman Vernosky asked how much of Cottonwood is in the “red zone”. Commission Turney responded there are a lot of areas in Cottonwood that are in the “red zone”. Vice Chairman Elinski asked if the list of individuals would have access to AZSITE to be able to pull up that information and can access that information fast to determine if they are or are not, a quick process. Commissioner Turney responded yes. Commissioner Mickle commented that the City will not have the map. Commissioner Turney responded no they will have a “red zone” map showing the “hot spots”. Commissioner Garrison asked if this is something that SHPO should be handling. Commissioner Turney responded yes, but they do not currently have the funding at this time.

C. Sign Topper Color- Richard Faust, Economic Development Director.

Richard presented the commission with a new sign topper color for them to approve, as the last couple sign toppers were not the right color. The sample was passed around to each commissioner to review and approve. (see attachment below)



Motion: *To approve the sign topper color as it was presented at this meeting.*

Made by: *Commissioner Stephens*

Second: *Commissioner Turney*

Vote: *Unanimous*

7. NEW BUSINESS:

A. Presentation of Landmark Plaques- Staff

1. 102 E. Pima Street (First Assembly of God Church) Denise Kelly
2. 1428 E. Cochise Street (Luther White House) Kathy Turney

B. Cottonwood Community Clubhouse Marker- Hezekiah Allen, Parks and Recreation Manager

Hezekiah made a brief presentation of the marker that is to be installed, wanted to be sure that the Commission was ok with the placement before they move forward with installation. Chairman Vernosky mentioned that it would be closer to the sidewalk so we will have a couple of bricks there so that people are not walking on the grass. Hezekiah mentioned that the marker will be back-lit, and then wanted to know if the history looked ok. The commission all responded that it looked good. Staff mentioned that this will be installed prior to the grand opening.

Motion: To approve monument location and design as presented.

Made by: Commission Mickle
Second: Commissioner Turney
Vote: Unanimous

8. DISCUSSION ITEMS:

A. Recap of the August Special Meeting.

There was a brief discussion regarding the meeting and what everyone took away from it.

9. ADJOURNMENT

Motion: To adjourn

Made by: Commissioner Garrison
Second: Commissioner Stephens
Vote: Unanimous

The meeting is adjourned at 7:20 p.m.

APPROVED