



"Inspiring a Vibrant Community"

MINUTES OF THE REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD **September 4, 2019 @ 6:00 P.M., LOCATED AT THE **COTTONWOOD CITY COUNCIL CHAMBERS**, 826 N. MAIN STREET, COTTONWOOD ARIZONA.**

I. CALL TO ORDER (0.10)

Minutes:

Chairman, Jim Moeny called the regular meeting to order at 6:00 p.m.

II. ROLL CALL (0.23)

Minutes:

COMMISSION MEMBERS PRESENT:

Jim Moeny, Chairman

Bill Wade, Vice Chairman

Tim Pebler, Commission Member

COMMISSION MEMBER(S) ABSENT:

Vernon Reed, Commission Member

Bill Tinnin, Commission Member

CITY STAFF PRESENT:

Morgan Scott, Special Projects/Airport Manager

III. PLEDGE OF ALLEGIANCE TO THE FLAG (0.41)

Minutes:

Chairman Moeny led the Pledge of Allegiance

IV. APPROVAL OF MINUTES FROM June 26, 2019 (1:09)

Minutes:

Commissioner Tim Pebler made a motion to approve the minutes, Vice Chairman Bill Wade seconded the motion. Motion passed unanimously.

V. BRIEF SUMMARY OF CURRENT EVENTS BY COMMISSION, FBO, AND AIRPORT MANAGER – THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS PROPERLY NOTICED FOR LEGAL ACTION UNDER THE NEW OR OLD BUSINESS SECTION OF THIS AGENDA. (01:42)

Minutes:

Chairman, Jim Moeny called on Morgan Scott for an update. Morgan stated that they were recording the meeting with three different recorders in case one broke down. Secondly there was an aircraft incident on Sunday, August 25th where an aircraft that went down at the airport for a couple of hours and no one was hurt and our FBO flew down from Flagstaff. What came out of that incident was a review and update of the airport emergency plan. The FBO will be doing more intensive training with the police, fire and public works emergency teams. Based on this incident the Airport Emergency plan will be updated. Chairman Moeny, thanked Morgan and Josh for clearing the runway after the rain storm.

- VI. CALL TO THE PUBLIC (02:54)** -- This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02.A. (H)) **Therefore, pursuant to A.R.S. §38-431.01.G., action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Comments are limited to a 3-minute time period.**

Minutes:

Chairman Moeny opened and closed the floor to the public as no one came forward to speak.

VII. NEW BUSINESS (03:24)

1. Noise Action Plan Update (03:27)

Minutes:

Morgan Scott reviewed the direction given by the City Council on the proposed Noise Action Plan; the signage has been installed; the Master Plan contract will be taken to City Council at their last meeting of the month so that the Airport Commission may move forward with the Master Plan. The goals for the month are to post the airport vicinity map on the City website; post the Action Plan on the website; next we will be setting up a meeting with the Planning & Zoning Department; letters to owners of residential property regarding zoning of their property. Chairman Jim Moeny stated that, he and Vice Chairman Bill Wade were going to work on updating the “AFD” (Airport Facilities Directory). Discussion continued regarding meeting with realtors in the area and wording in rental contracts that discloses they are in the vicinity of an airport. Morgan will be doing more research regarding the legal ramifications for those property owners who did not have a specific language in the rental agreement. Chairman Moeny, Vice Chairman Wade and any other commissioner that would be interested can attend the meeting with the Planning & Zoning Department.

2. Gate Card Reader (11:09)

Minutes:

Morgan stated he is waiting for a quote from Yavapai Fence Company, it sounds like it could be an easy fix. He will have the quote by next meeting.

3. Hanglider Location (11:44)

Minutes:

Regarding the Mongini trade. There were several areas that were shown to the commission and the one site between Happy Jack Road and the airport seemed to be the preferred area for hanggliders to land. However that area of land is currently under lease to Mr. Mongini, (representing Testan Properties). The airport is looking to do a land trade with Mongini for the area near Black Hills Drive and Airport Road. It would not be a square footage trade it would be a value trade, which means the square footage can change as it would depend on the appraisals. Vice Chairman Bill Wade, asked Morgan if a contract has been drafted yet for this lease trade and also if the commission can get a schedule of items that will be done. Morgan has contacted the Hanglider Association about not landing on the runway, or taxiways they have been noticed in writing.

4. Taxiway Cracks (17:38)

Minutes:

Morgan Scott stated the city may help by doing the crack seal on the taxiway and runway. Chairman Moeny asked to be given the answer as soon as Morgan finds out.

5. Beacon Shading (20:04:0)

Minutes:

Morgan Scott, stated that beacon baffles were installed and the airport has not received any complaints regarding the light or the intensity of the light from homeowners around the airport.

VIII. ADJOURNMENT (22:03)

Minutes:

Chairman Jim Moeny, asked for a motion to adjourn. Commissioner Tim Pebler moved to adjourn, Vice Chairman Bill Wade seconded, the motion passed unanimously.

Pursuant to A.R.S. § 38-431.02(B) the Commission may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A) (3) and (4) for discussion and consultation for legal advice with the City Attorney.

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