

**City of Cottonwood**  
**Historic Preservation Commission Regular Meeting**  
**Minutes**  
June 26, 2019 6:00 P.M.  
Council Chambers 826 N. Main Street, Cottonwood, Arizona  
86326

**1. CALL TO ORDER**

Chairman Vernosky called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

**Historic Preservation Commission Members Present:**

Michael Mathews  
Randi Stephens  
Debbie Garrison  
Kathryn Turney  
Tim Elinski, Vice Chairman  
Christian Vernosky, Chairman

**Historic Preservation Commission Members Absent:**

Jacob Mickle

**Staff Members Present:**

Berrin Nejad, Community Development Director  
Jim Padgett, Planner  
Christina Anderson, Planning Assistant/Code Enforcement Coordinator

**3. APPROVAL OF MINUTES FOR MAY 22, 2019 REGULAR MEETING**

**Motion:** *To approve the minutes for May 22, 2019*

**Made by:** *Commissioner Turney*

**Second:** *Vice Chairman Elinski*

**Vote:** *Unanimous*

**4. INFORMATIONAL REPORTS AND UPDATES**

- a. Introduction of new commission members, Debbie Garrison and Randi Stephens.
- b. Update of the 2019 Historic Preservation Annual Conference that was held in Prescott on June 12, 13, and 14.

- c. Status of the Sign Toppers: Richard Faust.

**5. CALL TO THE PUBLIC**

No public comments.

**6. OLD BUSINESS:** The following items are for Discussion, Consideration and Possible Action by the Commission:

1. Brick Account Money and Commitments

Staff provided an update on the money in the brick account and commitments that they have for all HPC monies. Vice Chairman asked how many uninstalled bricks. Commissioner Turney and Staff mentioned that there were about 18 bricks left that are uninstalled. Commissioner Mathews asked staff how many landmarked properties. Staff responded 11. Commissioner Mathews suggested reaching out to those properties to let them know that there is money available to them through our grant program. Vice Chairman Elinski mentioned that maybe a letter and a Public Service Announcement.

**7. NEW BUSINESS:**

1. Phase 2 Historic Resource Survey- Request for Potential Eligibility Report (ROPE).

Staff provided an update on the Phase 2 Historic Survey, commission went through the draft submittal. Staff mentioned that it appeared that the only change would be to include the Youth Center and Baseball Diamond into the existing district. Overall the Commission was disappointed in what was presented. Vice Chairman Elinski mentioned that he thought they had discussed more districts. Commissioner Turney agreed, it was not what they had discussed when Jennifer was here last. Staff will take these concerns to Jennifer with Logan Simpson and discuss, Jennifer will be here in August for a face to face meeting with the commission, and the commission can get more clarification. Vice Chairman Elinski asked about the State Historic Preservation Office Matching Grant for next year. Staff responded that it is not open yet, it will most likely be open after July 4<sup>th</sup> and staff will apply for the grant to finish our 3<sup>rd</sup> and final phase. Also, Eric Vondy and Chris Cody will be here in August as well to meet with the commission.

2. AirBnB impact on Old Town

Staff provided a brief update on concerns of AirBnB impact on Old Town, the only questions/comments were regarding the type of tax that they pay, and if that is different from long term rentals. Staff responded on the tax question.

**8. DISCUSSION ITEMS:**

1. 2019 Strategic Plan- Annual Work Session

a. Date and Location?

b. Agenda Topics

A. Overlay Districts- Legal advice and direction

- B. Home Tour Planning
- C. Other Suggested Topics?

There was a brief discussion on the discussion items.

## 9. ADJOURNMENT

*Motion: To adjourn*

*Made by: Vice Chairman Elinski*

*Second: Commissioner Mathews*

*Vote: Unanimous*

The meeting was adjourned at 6:56 p.m.

APPROVED